



**UNIVERSITÀ DEGLI STUDI
DELL'INSUBRIA**

RESEARCH CENTER FOR CLINICAL ETHICS

*Issued by Rector's Decree 23 may 2016, n. 359
Modifies by Rector's Decree 28 february 2023, n. 215
Became effective in 28 february 2023*



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**RESEARCH CENTER
FOR CLINICAL ETHICS**

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Art. 1 - Name of the Center

1. The Research Center Called RESEARCH CENTER for CLINICAL ETHICS – CREC has been established at the University of Insubria.

Art. 2 - Head office

1. The Center is functionally and logistically located in the Department of BIOTECHNOLOGY AND LIFE SCIENCES (hereinafter DBSV), and benefits from the spaces, funding, technical-scientific equipment and personnel made available by the Department of by other public or private bodies.

Art. 3 - Purposes of the Center

1. The Center aims to:
 - a. Promote and develop Clinica Ethics and Ethical Consultation in the healthcare in order to improve patients' care.
 - b. Encourage dialogue and relationship between the subjects involved in care.
 - c. Conduct training, documentation and research activities in collaboration with National and international research and healthcare center, committing to publish the results.
 - d. Carry out consulting activities in clinical ethics, research ethics, and management ethics in the healthcare field.

Art. 4 - Activities of the Center

1. As part of the Center's activities there is the organization of national and international seminars, refresher courses and study conferences relating to topics referred to art. 3 and in compliance with the university administration's provisions.
2. These activities may be carried out in collaboration with public and private bodies and associations with converging interests.
3. Research prizes or scholarships may be instituted in compliance with current legislation and with funding specifically intended for this purpose by the lenders.
4. Among the activities of the Center is the possibility of taking care of the publication of articles, text, manuals and reports on the topics listed in article 3.
5. Every year the Center prepares a report on the activity carried out. The activity of the Center is verified every two years by the Academic Senate, after consultation with the Evaluation Unit, in the forms, times and methods established by the University Statute and by the General University Regulations.

Art. 5 - Members of the Center

1. In addition to the proposing professors and researchers, the following may join the Center:
 - a. Professors and researchers from the University of Insubria, or from other Italian and foreign universities.
 - b. Scholars belonging to public and/or private research center and bodies.
 - c. Experienced professionals in the Center's research activity.
 - d. Scholars from other origins and locations.
 - e. Post-graduate students, PhD students, scholarship holders, research fellows and other personnel of research institutions and/or public or private structures, PhDs and undergraduates, following a favorable resolution by the Scientific Council.



2. Among the members of the center, the promoters are identified, i.e. those subjects who, while not pertaining to the University of Insubria, have declared, together with the proponents, that they share the aims and activities of the Center by signing a request for activation.
3. Membership in the Center can be requested by an application for membership accompanied by a scientific and/or professional curriculum and a description of the topics of interest, which must be in accordance with the aims of the Center. The Scientific Council of the Center expresses its opinion on the application for membership within 30 days. The Board of Directors definitively decides against the refusal.
4. Duties of the adherents pertaining to the letter "e": they will have to define their qualitative and quantitative commitment, in participating in the activities of the Center. Furthermore, every year they will prepare a report on the activity carried out
5. Renewal or forfeiture.
 - a. The Council expresses its opinion on maintaining the position of member, having verified the annual commitment.
 - b. The exclusion of a member can be decided by the Council, in presence of serious reasons.
6. The members of the Center who are external to the University of Insubria can only express an advisory opinion on the subjects to deliberation by the Center and do not contribute to the formation of the quorum.
7. For personnel external to the University and admitted to attend the Center's facilities, on the basis of specific agreements, the Scientific Director of the Center will have to ascertain the existence of suitable insurance coverage, relating to accidents and civil liability.
8. For its functioning, the Center makes use of personnel made available by Departments of the University or by third parties through agreements with the University.
9. The Center may use, subject to the approval of the host Department, the places and equipment supplied to the structures where the members of the Center belong.

Art. 6 - Bodies of the Center

1. The organs of the Center are:
 - a. Scientific Director
 - b. Scientific Council

Art. 7 - Scientific Director

1. The Scientific Director of the Center is selected by the Scientific Council of the Center from among the first and second level professors and researches of the University of Insubria belonging to the Center and external to the Council itself. The Director is appointed by a decree of the Director of the Department to which the Center belongs.
2. The Director remain in office for three years and can be re-elected. At least three months before the expiration of the three-year period, the Scientific Council proceeds with the election of the Scientific Director.
3. The term of office of the Scientific Director coincides with that of the Scientific Council.
4. The Scientific Director:
 - a. represents the Center, supervises and coordinates its activities, maintains relations with academic authorities;
 - b. convenes and presides over the Scientific Council, coordinates its activities and sees to the implementation of the resolutions adopted;



- c. presents to the Scientific Council, at the beginning of each year of activity, a detailed research program together with the estimate of the use of the funds available during the year;
- d. prepares and submits to the Scientific Council and to the Council of the Department to which the Center belongs, the report on the activity carried out during the year, on the funds obtained and on their use;
- e. designates a Deputy Director among the members of the Center who replaces him in case of impediment or absence;
- f. designates the Scientific secretary and the organizational Coordinator from the members of the Center.

Art. 8 - Scientific Council

1. The Scientific Council of the Center is composed by the Scientific Director, and at least 4 members elected by the assembly of members, among the members of the Center.
2. The Scientific Council is appointed by decree of the Director of the Department to which the Center belongs and remains in office for three years, with the possibility of renewal of the mandate. At least three months before the expiration of the three-year period, upon convocation by the Scientific Director, the assembly of members of the Center appoints the members of the Scientific Council.
3. The Scientific Council:
 - a. identifies and programs the scientific activity of the Center;
 - b. approves the research program and the annual financial plan proposed by the Scientific Director;
 - c. approves the final report prepared by the Scientific Director;
 - d. decides on matters concerning the administration of the Center's funds;
 - e. decides on the forms of collaboration and agreements with other public and private bodies;
 - f. decides on requests for new member of the Center;
 - g. appoints commissions and working groups;
 - h. decides on the forfeiture of members.
4. The Scientific Director convenes the Scientific Council at least twice a year or when no less than one third of the members request it. The notice is sent, even only by e-mail, at least 5 days before the date fixed for the meeting.
5. The meetings of the Scientific Council are valid if one third of the members are present. The resolutions are valid if approved by more than half of those present; in the event of a tie, the vote of the Scientific Director prevails.
6. The meetings' minutes are drawn up and approved by the Scientific Council.

Art. 9 - Funding

1. The Center operates with funding deriving from:
 - a. Ministry of University and Scientific Research and other ministries interested in the research area;
 - b. National Research Council;
 - c. Regions, local bodies and other public or private bodies, businesses or foundations;
 - d. European Union or other international bodies;
 - e. any contributions from the Department of DBSV;
 - f. any contributions from other Italian or foreign organizations;



- g. donations and bequests;
- h. different income.

Art. 10 - Administration

1. The Center is qualified as a cost center of the Department according to the rules established by the University Statute and by the Regulations for administration, finance and accounting.
2. Administrative and accounting management belongs to the DBSV Department.

Art. 11 - Changes to the regulation

1. Changes to these regulations are proposed by the Scientific Council with a qualifying majority of 2/3 of those entitled to vote and approved by the competent academic bodies.

Art. 12 - Cessation of the Center

1. The Center ceases upon proposal of the members, with a resolution approved by a qualifying majority of 2/3 and communicated to the competent academic bodies and in the cases established by article 62 of the Statute of the University of Insubria.

Art. 13 - Referral rule

1. For anything not provided for in these regulations, the Statute, the Administration, Finance and Accounting Regulations and the General University Regulations of the University of Insubria are applied.