

To enroll at one of the scheduled access degree courses, you can go to www.uninsubria.it and click on “Servizi Web Segreterie Studenti”.



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Guest

AREA RISERVATA

- Registrazione
- Login
- Password dimenticata

Comunità

DIDATTICA

- Dipartimenti
- Corsi di Laurea
- Scuole di specialità
- Dottorati di ricerca
- Master
- Classi di laurea
- Bacheca Appelli
- Bacheca Esiti Esami
- Concorsi

Area Struttura Didattica

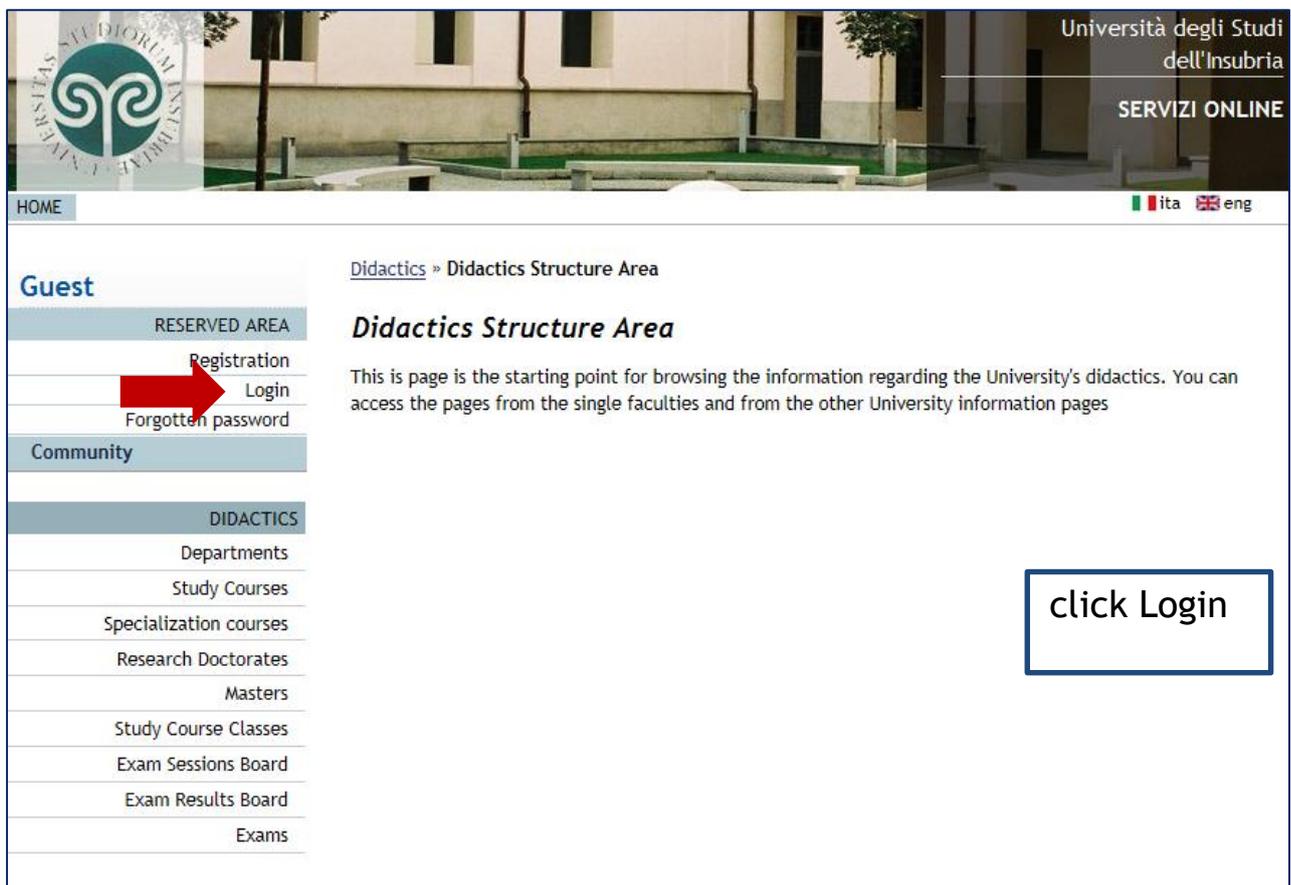
Questa pagina è il punto di partenza per navigare le informazioni relative alla didattica dell'Ateneo. E' possibile accedere alle pagine dei singoli Dipartimenti ed alle altre informazioni di Ateneo.

Bacheca Messaggi

Da	Oggetto
Segreteria Studenti	Avviso agli studenti: NOTA INFORMATIVA SUI CERTIFICATI
Centro SIC	APPLE ON CAMPUS
Servizio Tecnico	Aggiornamento indirizzo postale, indirizzo email
Servizio Tecnico	Nuova funzione password dimenticata

click eng

APPLICATION FOR ENROLL TO PhD STUDIES



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DIDACTICS

- Departments
- Study Courses
- Specialization courses
- Research Doctorates
- Masters
- Study Course Classes
- Exam Sessions Board
- Exam Results Board
- Exams

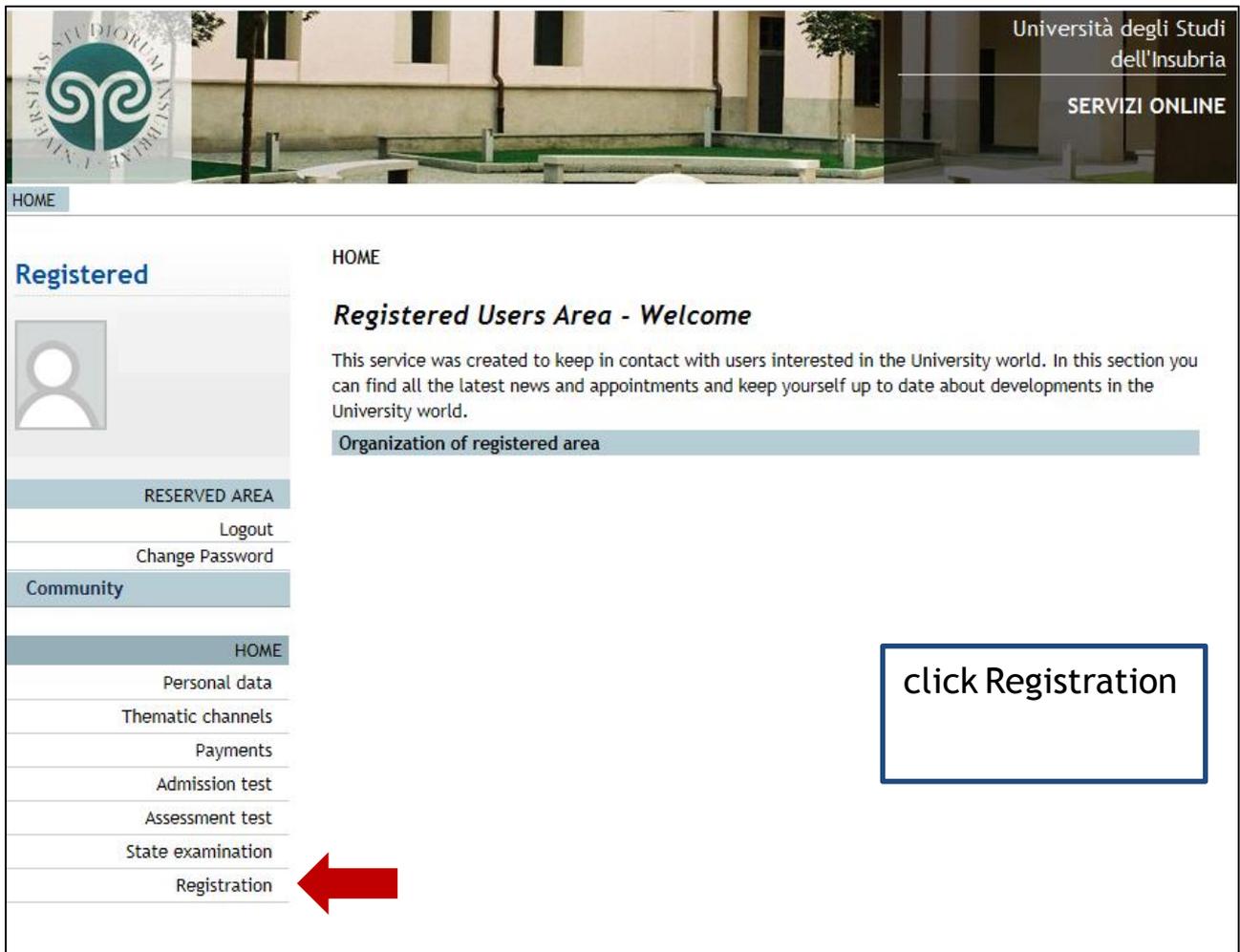
Didactics Structure Area

This is page is the starting point for browsing the information regarding the University's didactics. You can access the pages from the single faculties and from the other University information pages

click Login



write your
username and
password



click Registration



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Registration

Through the following pages, you can proceed with the registration for the study program you will choose.

In case of incoming transfers, registration with recognition of previous career or second degree, before proceeding with the pre-registration it is necessary to provide us with the data of the academic years of enrollment and the passed exams with their scientific sector.

Before continuing please read the information concerning the processing of personal data according Item 13 of Legislative Decree no. 196/2003. Read information (click on the [PDF](#)). ATTENTION: it is necessary to have a scanned copy of the identity card (front and back).

Check List

Activity	Section	Info	Status
A - Selection of the study program			
	Application type		
	Access typology		
	Study program typology		
	Study program		
	Study program list		
	Summary of the program choice		
B - upload or modification of the Identity Document			

Before continuing please read the information concerning the processing of personal data according Item 13 of Legislative Degree n. 196/2003

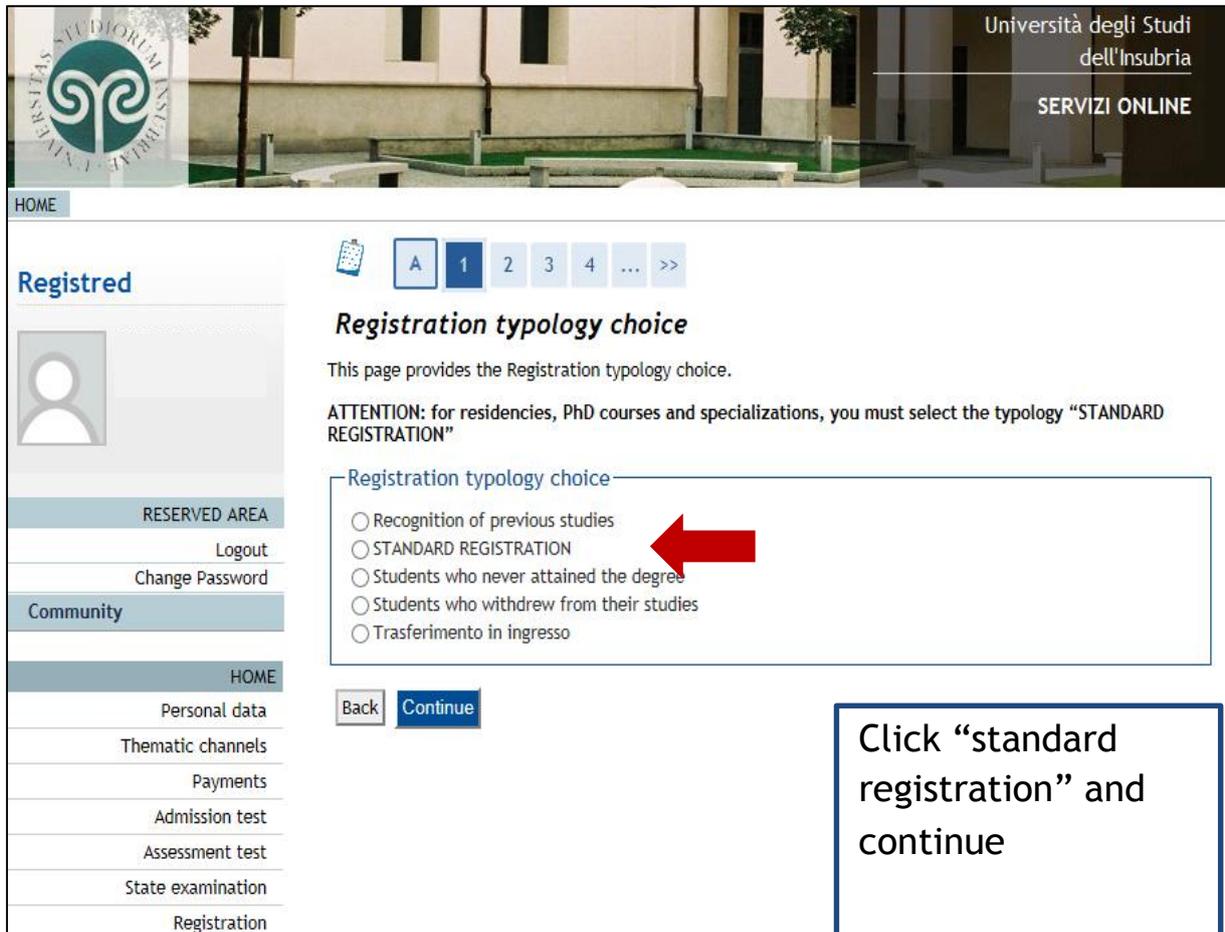
Check List

Activity	Section	Info	Status
A - Selection of the study program			
	Application type		
	Access typology		
	Study program typology		
	Study program		
	Study program list		
	Summary of the program choice		
B - upload or modification of the Identity Document			
	Identity Documents		
C - Entry or modification of disability declarations			
	Disability declarations summary		
D - upload photograph			
	Generic page previous to the photo upload		
	Personal photograph		
E - access qualifications			
	Access qualifications details		
F - Questionnaires requested before the registration confirmation			
	Questionnaire selection		
G - Registration			
	Registration data		
	Previous choices confirmation		

Registration



click
registration



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Registration typology choice

This page provides the Registration typology choice.

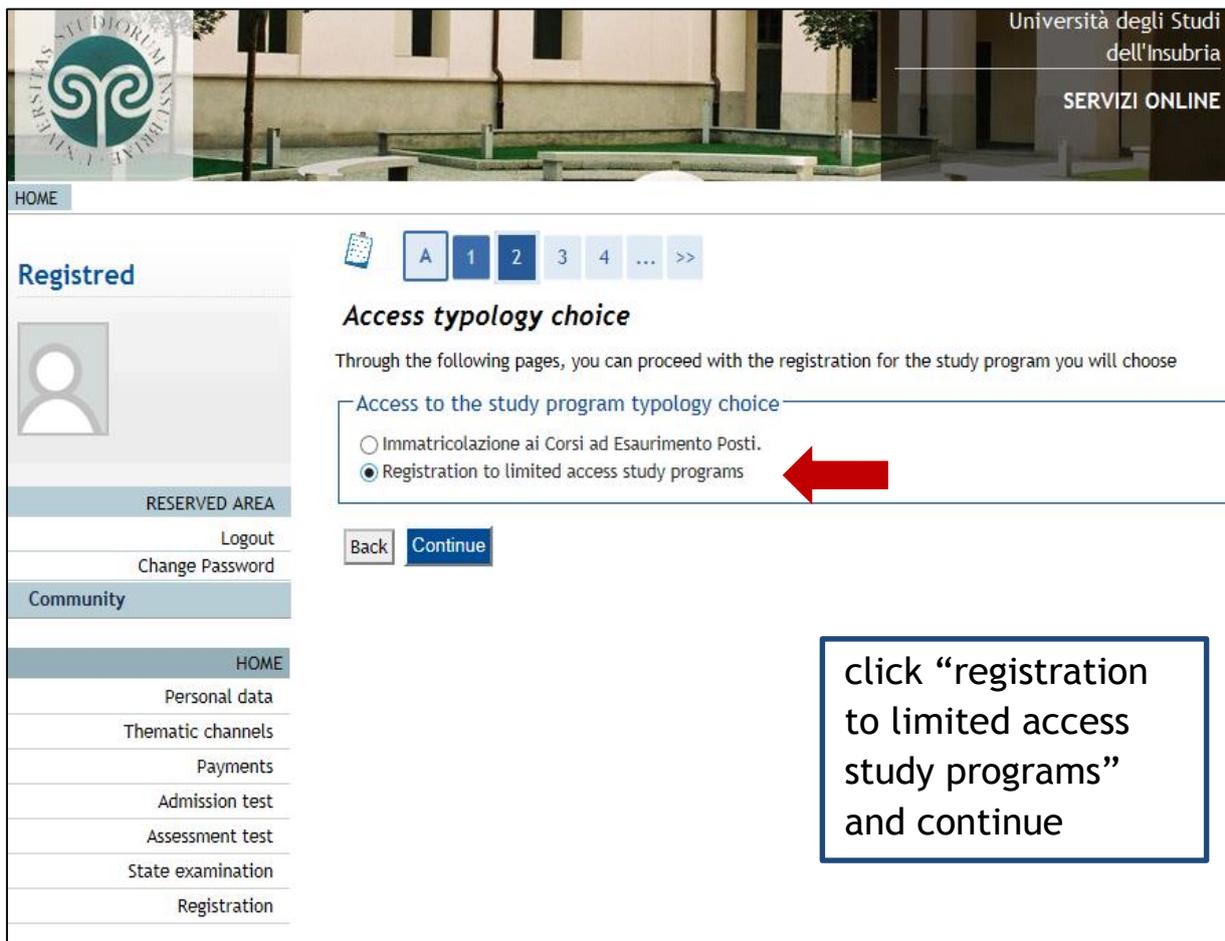
ATTENTION: for residencies, PhD courses and specializations, you must select the typology "STANDARD REGISTRATION"

Registration typology choice

- Recognition of previous studies
- STANDARD REGISTRATION
- Students who never attained the degree
- Students who withdrew from their studies
- Trasferimento in ingresso

Back Continue

Click "standard registration" and continue



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Access typology choice

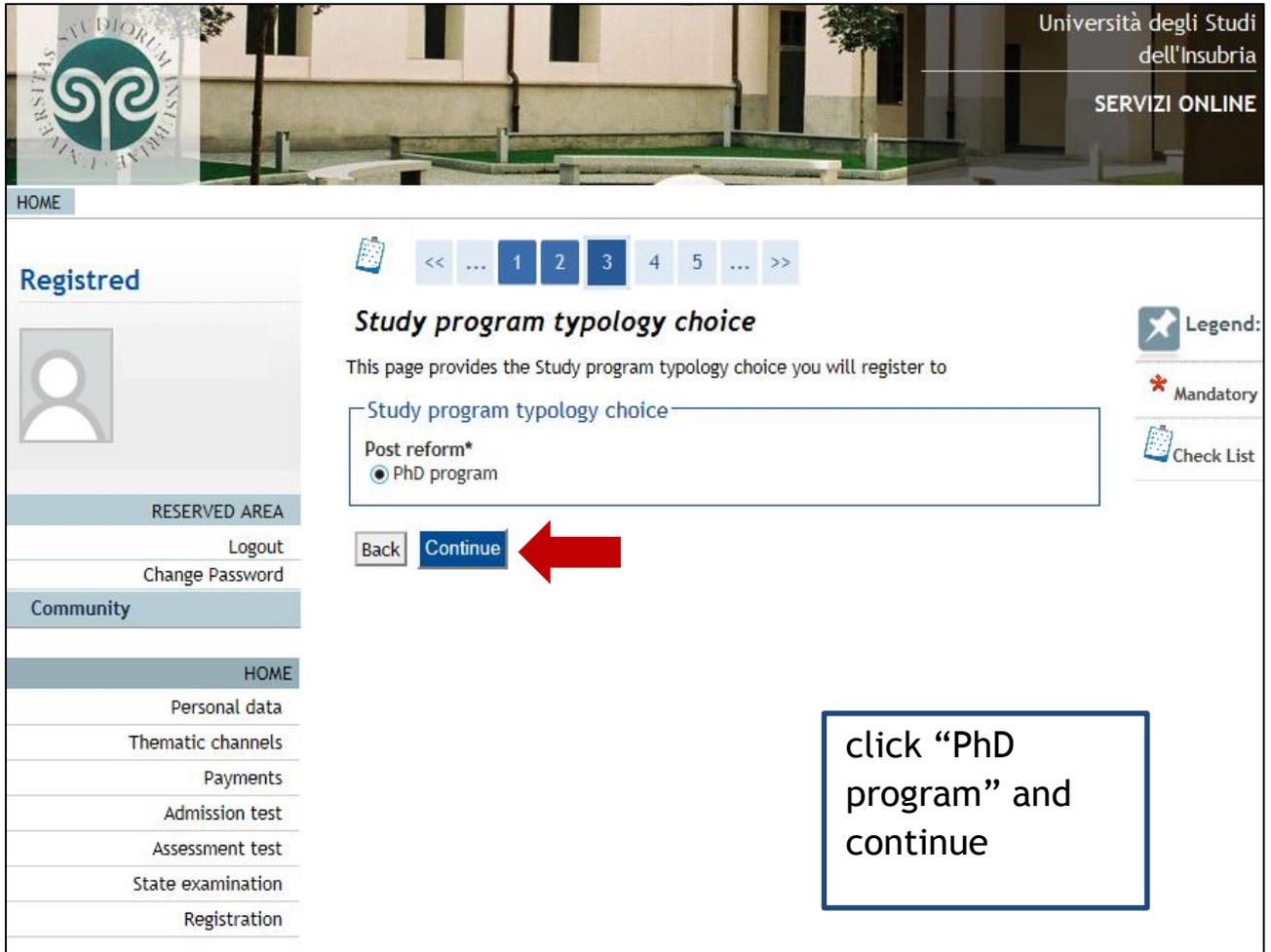
Through the following pages, you can proceed with the registration for the study program you will choose

Access to the study program typology choice

- Immatricolazione ai Corsi ad Esaurimento Posti.
- Registration to limited access study programs

Back Continue

click "registration to limited access study programs" and continue



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Study program typology choice

This page provides the Study program typology choice you will register to

Study program typology choice

Post reform*

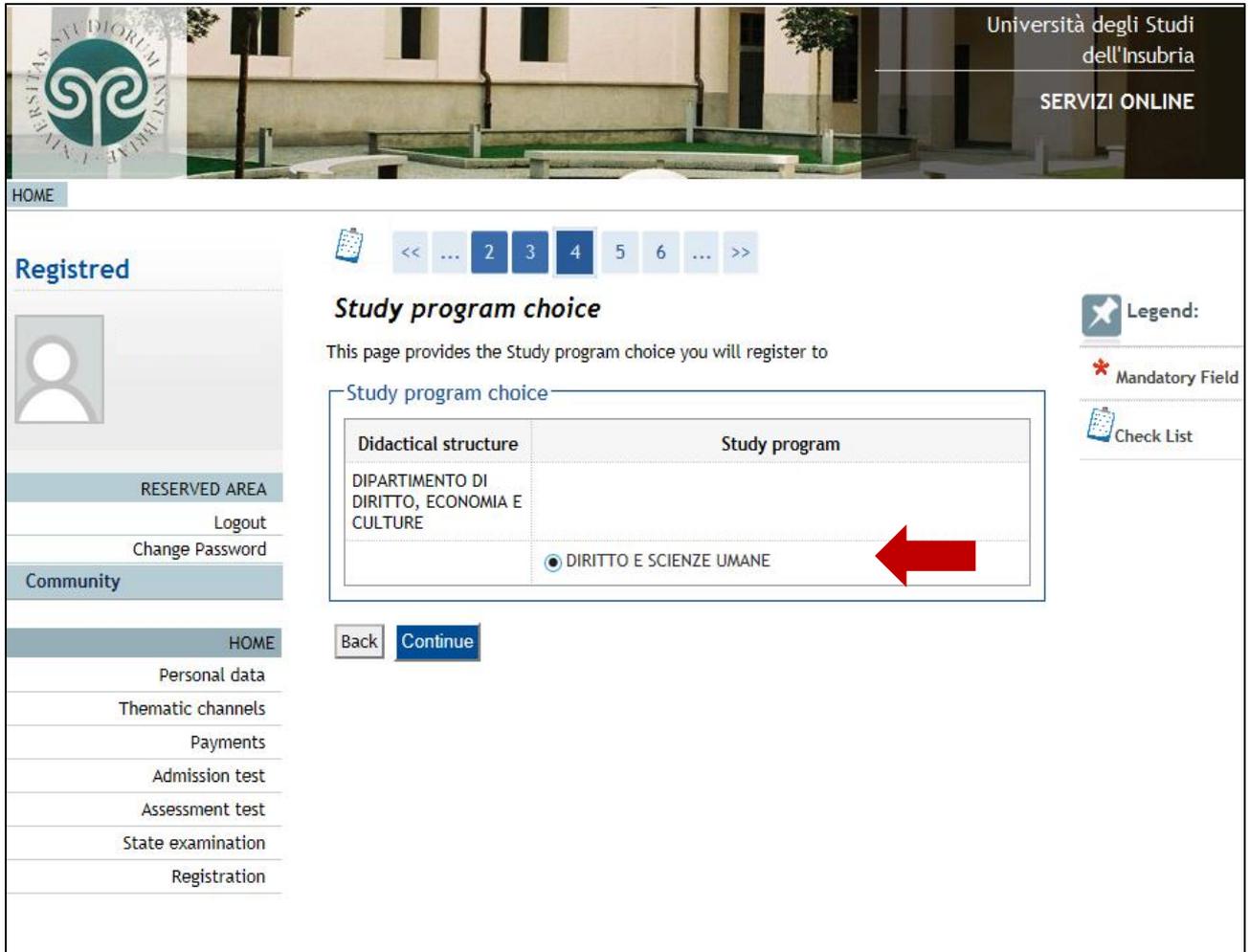
PhD program

Back Continue

Legend:

- Mandatory
- Check List

click "PhD program" and continue



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Study program choice

This page provides the Study program choice you will register to

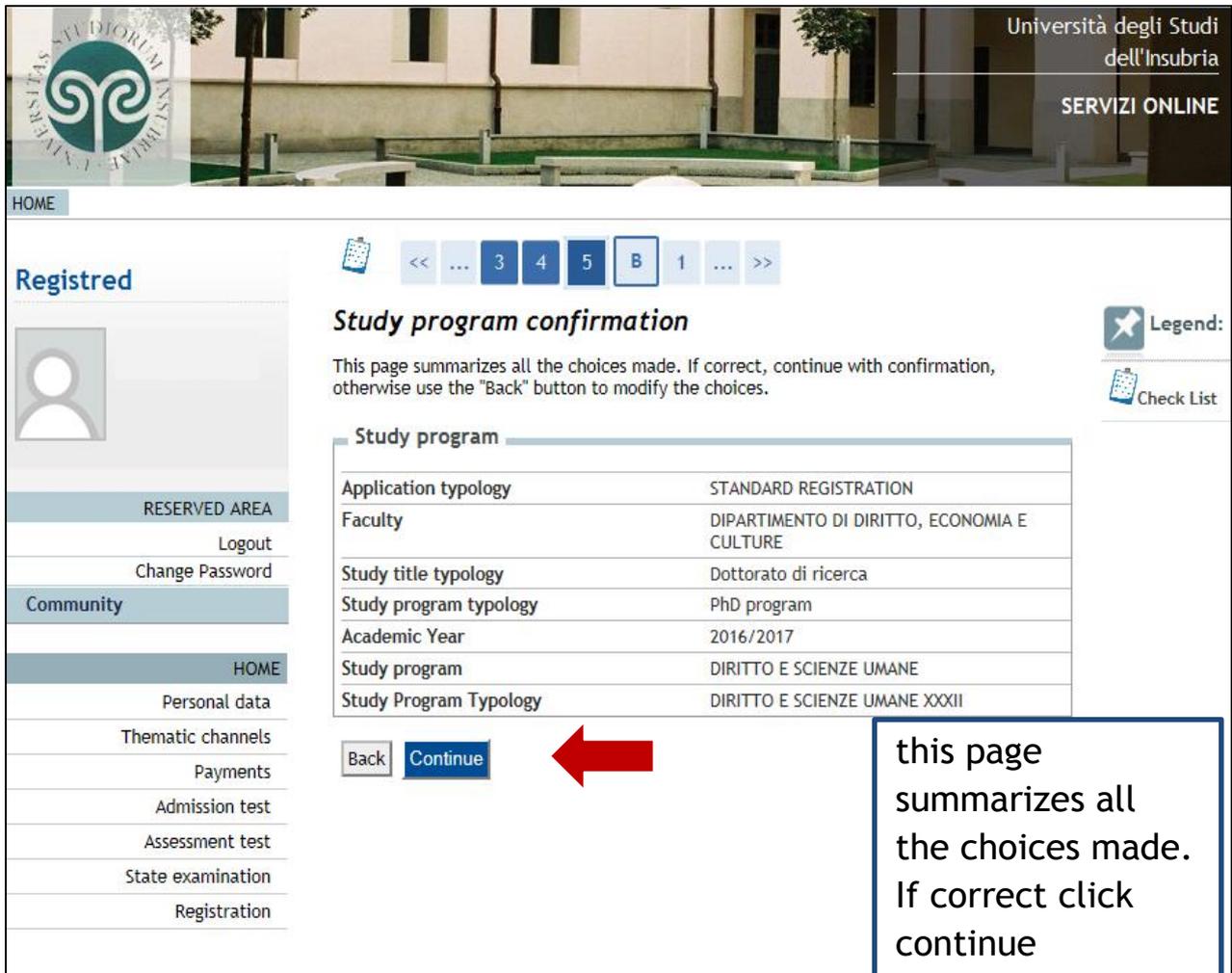
Study program choice

Didactical structure	Study program
DIPARTIMENTO DI DIRITTO, ECONOMIA E CULTURE	<input checked="" type="radio"/> DIRITTO E SCIENZE UMANE

Back Continue

Legend:
* Mandatory Field
Check List

choose the study program you will enroll to and continue



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Study program confirmation

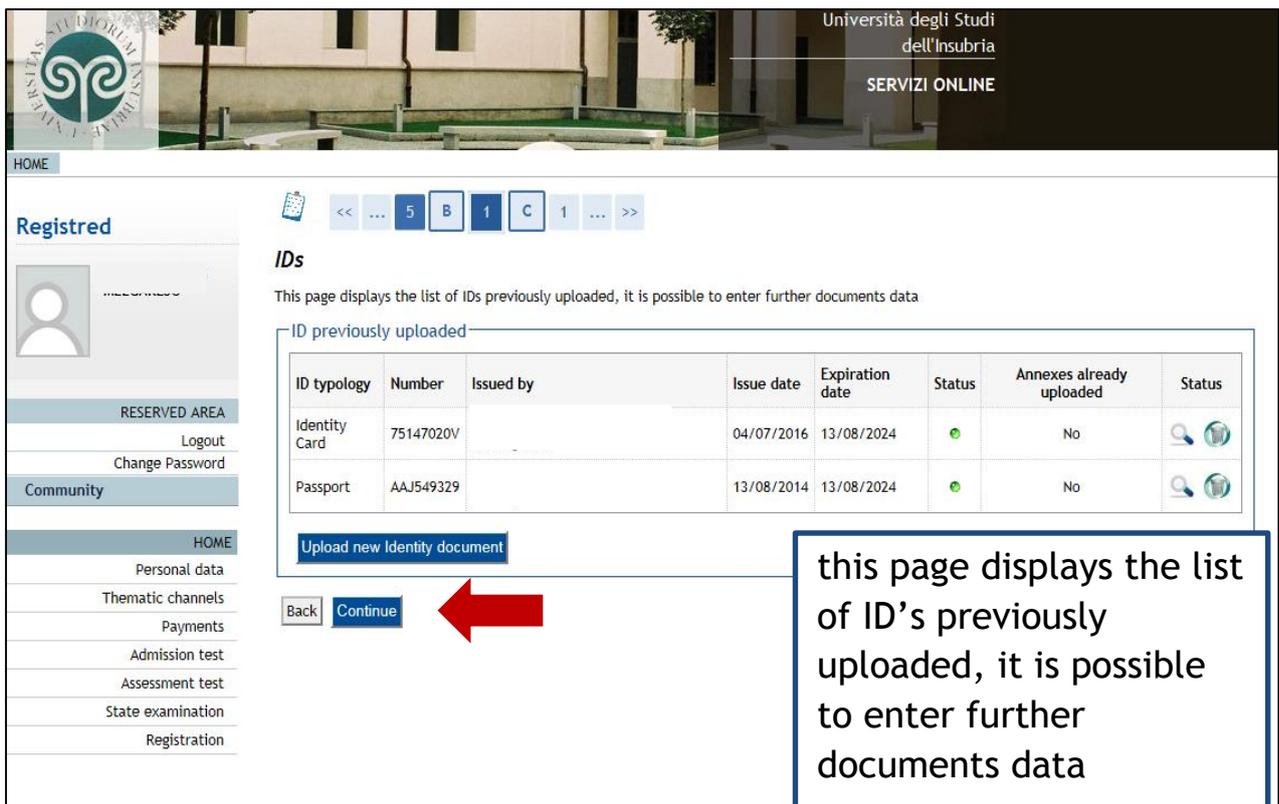
This page summarizes all the choices made. If correct, continue with confirmation, otherwise use the "Back" button to modify the choices.

Legend:
Check List

Study program	
Application typology	STANDARD REGISTRATION
Faculty	DIPARTIMENTO DI DIRITTO, ECONOMIA E CULTURE
Study title typology	Dottorato di ricerca
Study program typology	PhD program
Academic Year	2016/2017
Study program	DIRITTO E SCIENZE UMANE
Study Program Typology	DIRITTO E SCIENZE UMANE XXXII

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this page summarizes all the choices made. If correct click continue



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IDs

This page displays the list of IDs previously uploaded, it is possible to enter further documents data

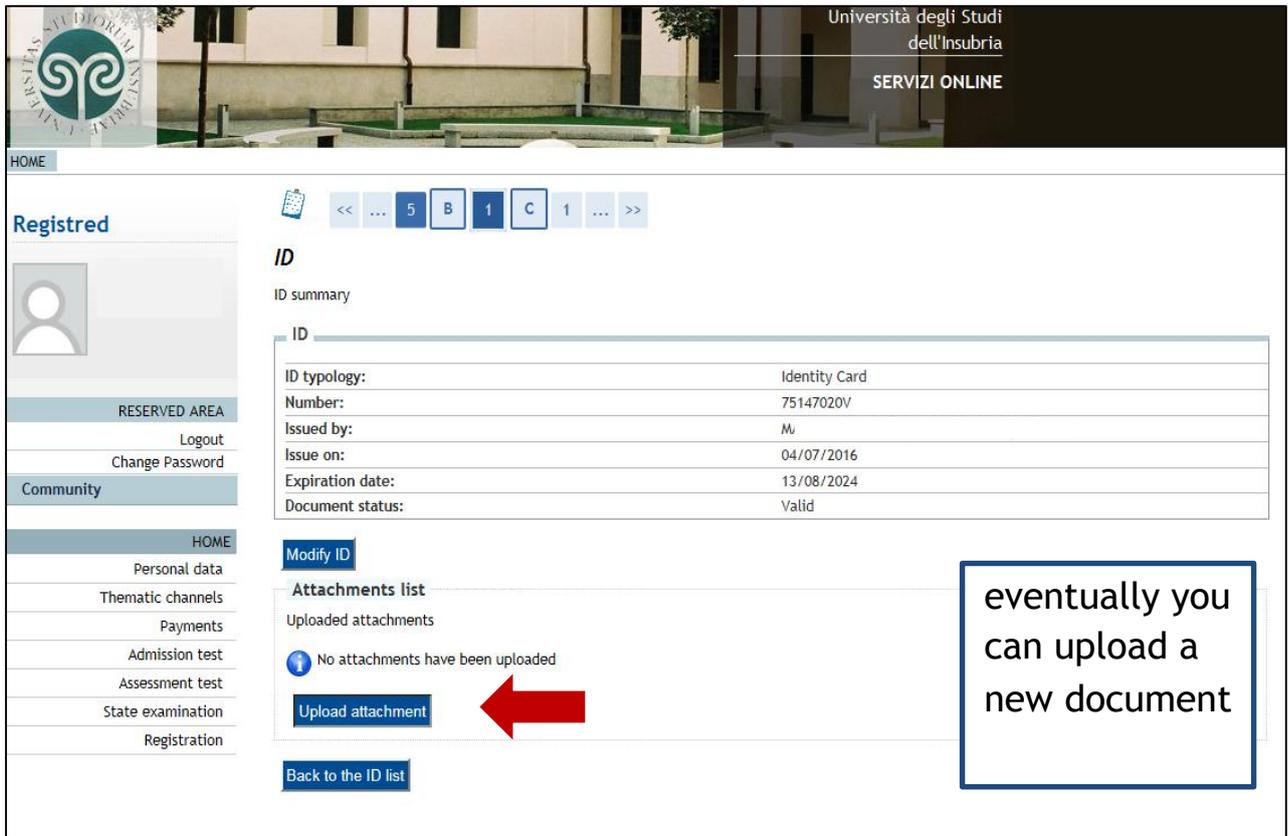
ID previously uploaded

ID typology	Number	Issued by	Issue date	Expiration date	Status	Annexes already uploaded	Status
Identity Card	75147020V		04/07/2016	13/08/2024	●	No	 
Passport	AAJ549329		13/08/2014	13/08/2024	●	No	 

Upload new Identity document

Back Continue

this page displays the list of ID's previously uploaded, it is possible to enter further documents data



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ID
ID summary

ID	
ID typology:	Identity Card
Number:	75147020V
Issued by:	Mu
Issue on:	04/07/2016
Expiration date:	13/08/2024
Document status:	Valid

Modify ID

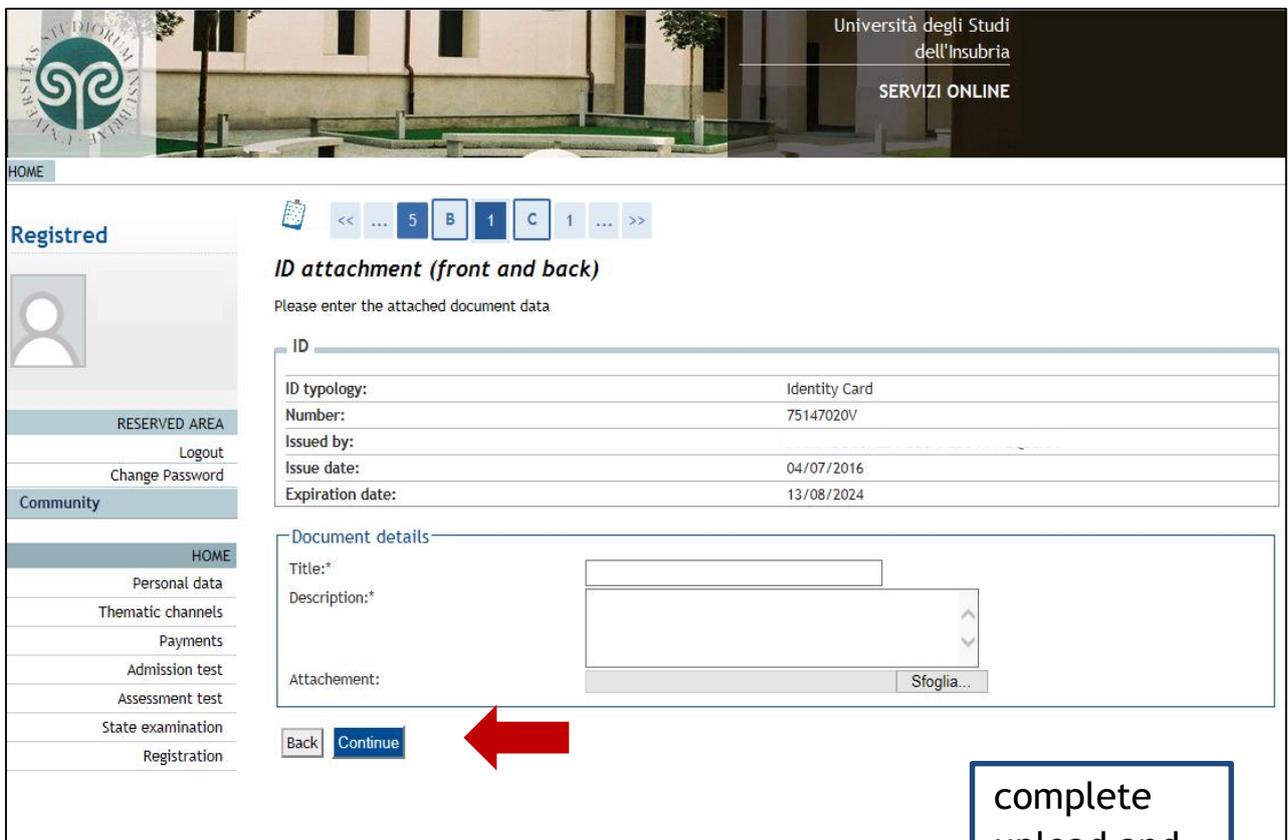
Attachments list
Uploaded attachments

No attachments have been uploaded

Upload attachment

Back to the ID list

eventually you can upload a new document



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<< ... 5 B 1 C 1 ... >>

ID attachment (front and back)
Please enter the attached document data

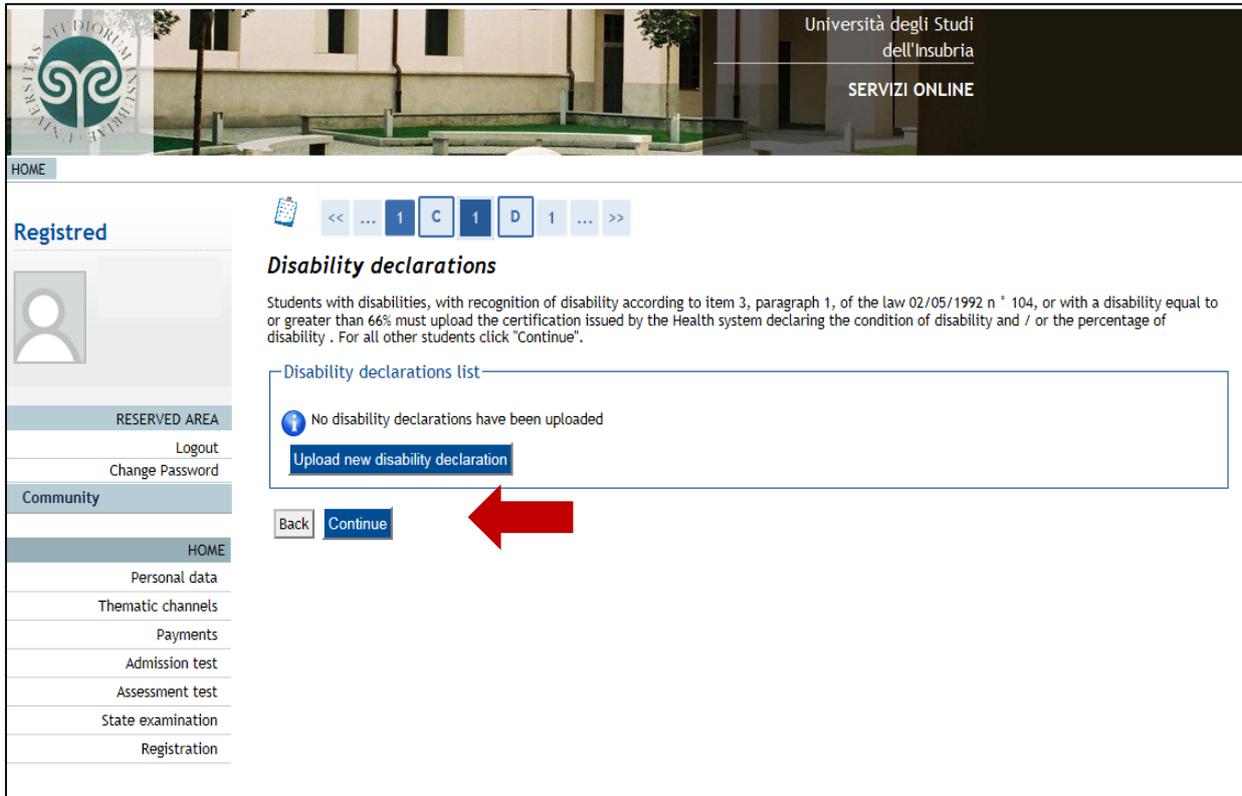
ID	
ID typology:	Identity Card
Number:	75147020V
Issued by:	
Issue date:	04/07/2016
Expiration date:	13/08/2024

Document details

Title:*
Description:*
Attachment: Sfoglia...

Back Continue

complete upload and continue



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Disability declarations

Students with disabilities, with recognition of disability according to item 3, paragraph 1, of the law 02/05/1992 n° 104, or with a disability equal to or greater than 66% must upload the certification issued by the Health system declaring the condition of disability and / or the percentage of disability. For all other students click "Continue".

Disability declarations list

No disability declarations have been uploaded

Upload new disability declaration

Back Continue

eventually you
can request
assistance for
disability or
continue

ATTENTION!!!

Before uploading a photo, please read carefully the instructions below

HOW TO UPLOAD YOUR PHOTO for the student ID card

Required dimensions **350x400 mm**.
Formats accepted **.png, .jpeg**, minimum resolution **150dpi** (suggested)



YES: Your photo must contain your full face only, it must be front facing, well centered and without shadows.
It must be in colour, taken against a plain white or off-white background.
YES: spectacles
YES: head coverings for religious grounds



NO: cropped headshot, half-length, full length, group photo.



NO : subject seen from the side or not centered, photos turned sideways, taken with no solid background (must be white or off-white).



NO : face partially or totally covered by hair, sunglasses, hats, clothing or accessories, etc., eyes must be kept open.

NO : head coverings partially or totally covering the face – even for religious grounds – that make identification difficult or impossible.

Before uploading a photo, please read carefully the instructions and click continue

Back

Continue



Registered

Registration: Personal photograph

Please select the photograph to be uploaded and click "Upload photo"

The uploaded photo must:

- Be recent with the subject easily recognizable
- Frame in closeup the face and shoulders of the subject
- Be in focus and sharp
- portrait you by the front, not by side (portrait style) or tilted, clearly showing both sides of the face
- Be with a bright and plain background
- Be in .jpg format
- Show only the person portrayed

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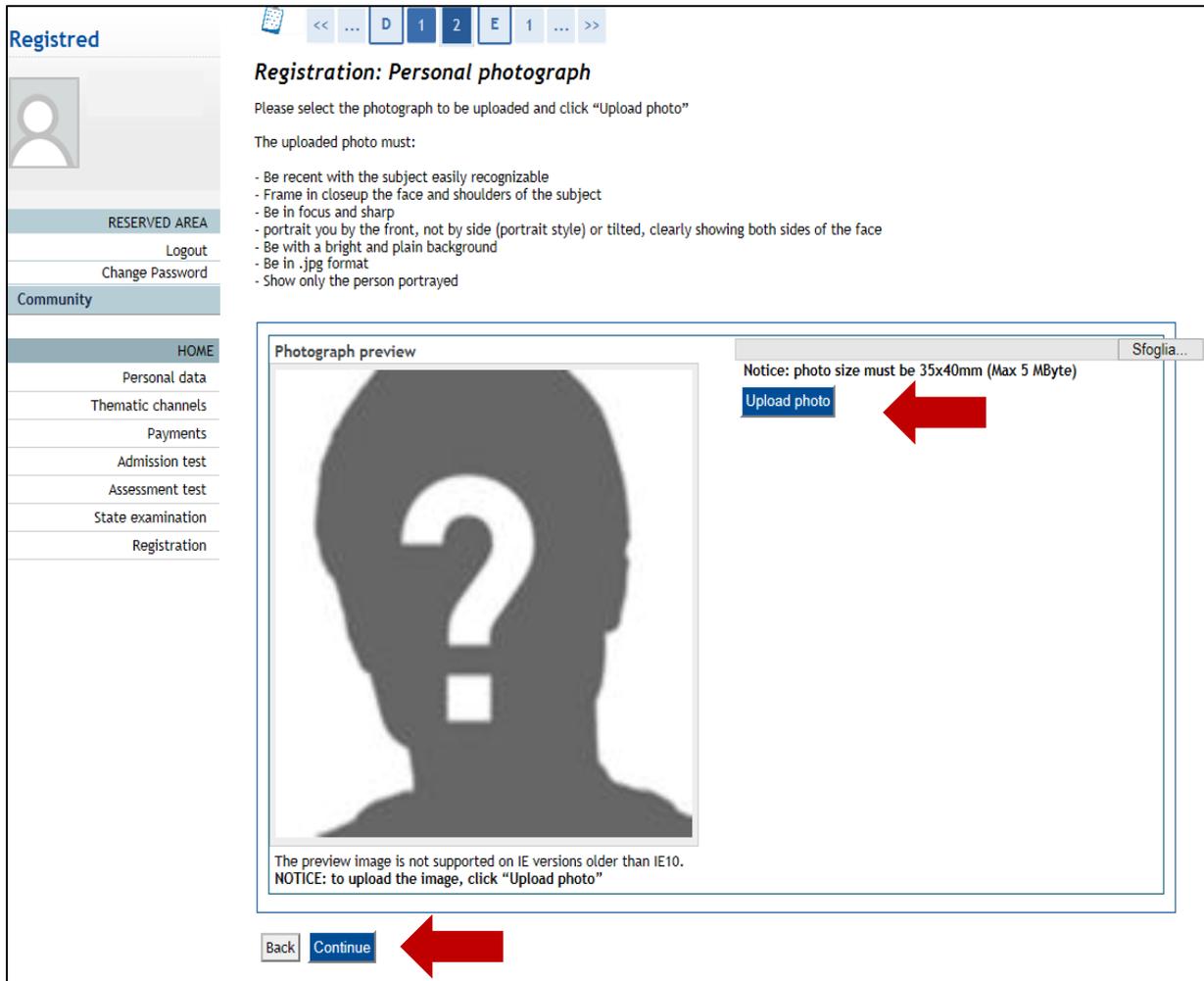
Photograph preview

Notice: photo size must be 35x40mm (Max 5 MByte)

Upload photo

The preview image is not supported on IE versions older than IE10.
NOTICE: to upload the image, click "Upload photo"

Back Continue



Upload photo and
click continue

In the following pages you will be requested data on titles attained during your previous studies

Alternative study titles

 To continue you must complete the entry of all the study titles of at least an optional block. The various options show titles that are mutually alternative:

Option 1:

Blocked status	Title	Remarks	Title status	Actions
<input checked="" type="checkbox"/>	SPECIALISTIC DEGREE			Enter

Option 2:

Blocked status	Title	Remarks	Title status	Actions
<input checked="" type="checkbox"/>	Master degree			Enter

Option 3:

Blocked status	Title	Remarks	Title status	Actions
<input checked="" type="checkbox"/>	DEGREE			Enter

Option 4:

Blocked status	Title	Remarks	Title status	Actions
<input checked="" type="checkbox"/>	FOREIGN QUALIFICATION			  

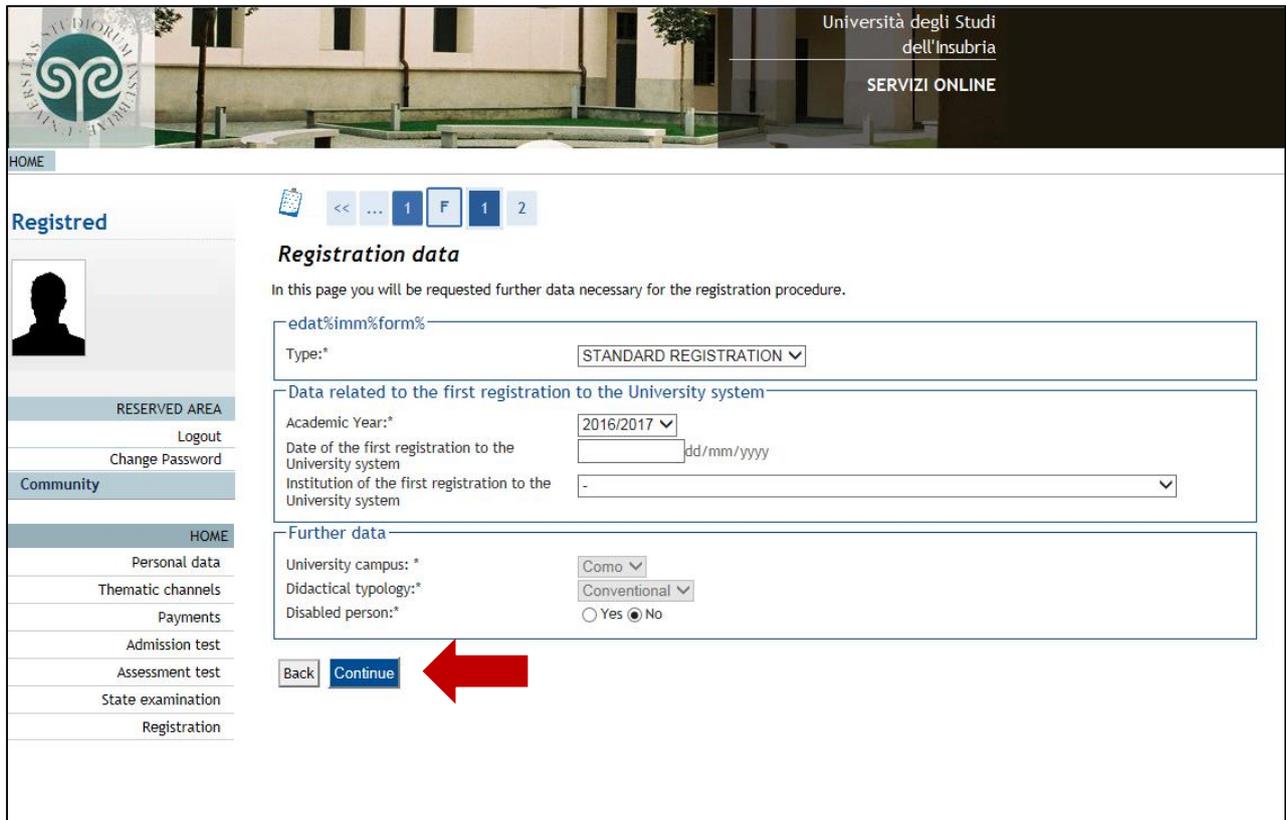
Alternative Study titles

Title	Remarks	Actions
TITLE OF SUPERIOR SCHOOL	Titles details <ul style="list-style-type: none"> • Year of attainment: 2016 • Dettaglio: Maturità tecnica per geometri • Status: Attained 	  

[Back](#) [Continue](#)



you must complete the entry of all the study titles and click continue



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Registration data

In this page you will be requested further data necessary for the registration procedure.

edat%imm%form%

Type:* STANDARD REGISTRATION

Data related to the first registration to the University system

Academic Year:* 2016/2017

Date of the first registration to the University system dd/mm/yyyy

Institution of the first registration to the University system -

Further data

University campus: * Como

Didactical typology:* Conventional

Disabled person:* Yes No

Back Continue

insert data related to
the first registration
to the university
system and click
continue

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Confirmation of previous choices

This page summarizes all the choices entered. If correct, proceed with confirmation, if not click on 'back' to make changes.

Registration data

Academic Year	2016/2017
Faculty	DIPARTIMENTO DI DIRITTO, ECONOMIA E CULTURE
Type of Study Title	Dottorato di ricerca
Type of Study Program	PhD program
Type of application	STANDARD REGISTRATION
Study program	DIRITTO E SCIENZE UMANE
Study program typology	DIRITTO E SCIENZE UMANE XXXII

Registration to the University system data

Academic Year of registration to the University system	2016/2017
Date of registration to the University system	
Institution of registration to the University system	

Further registration data

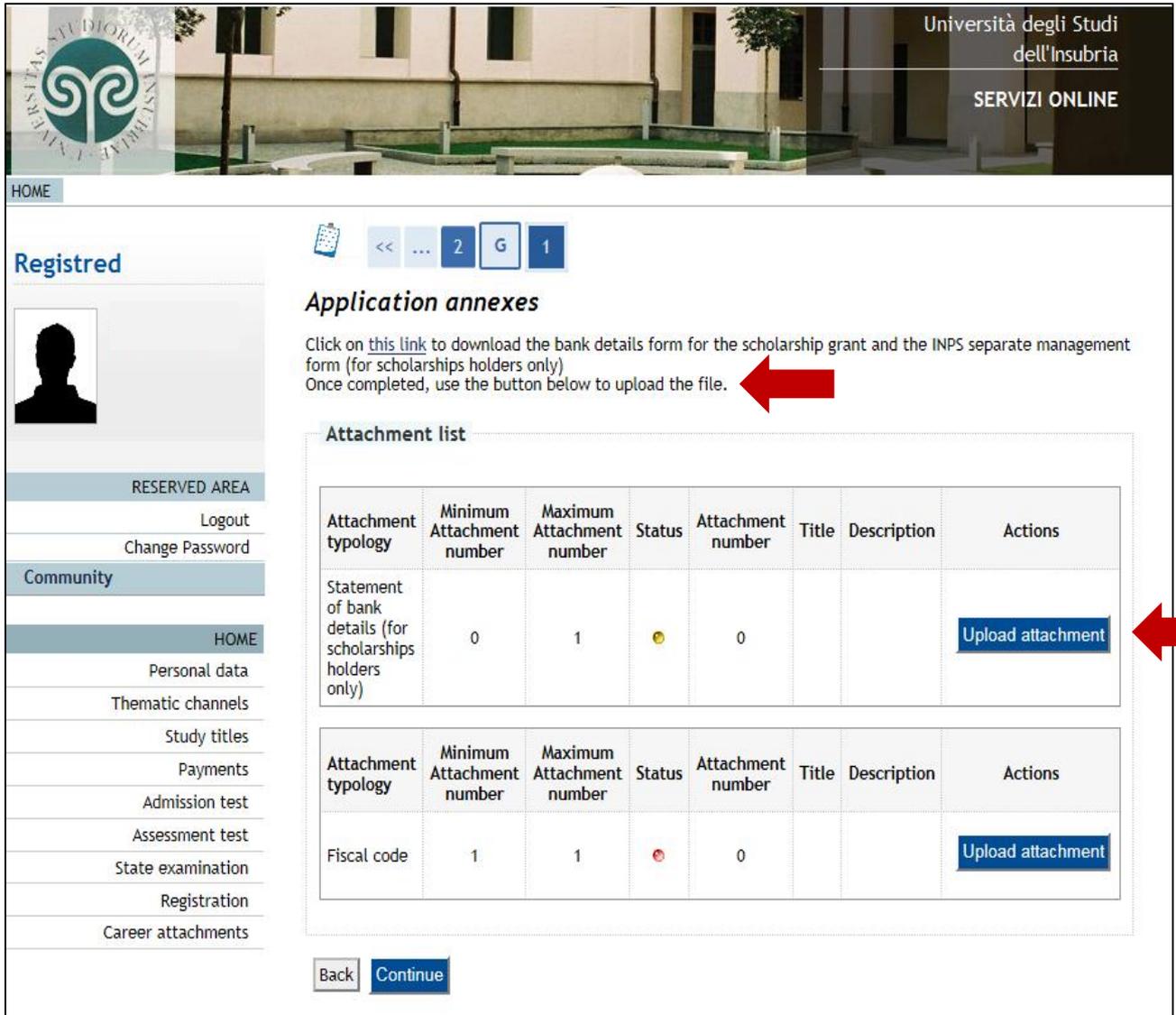
Didactical typology	Conventional
Employment status	
Campus	Como

Dati di Cotutela Dottorato

Cotutela	No
Ateneo straniero di cotutela	
Descrizione libera ateneo di cotutela	
Tipo Cotutela	



this page summarizes all the choices entered, if correct click confirm



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Application annexes

Click on [this link](#) to download the bank details form for the scholarship grant and the INPS separate management form (for scholarships holders only)
Once completed, use the button below to upload the file.

Attachment list

Attachment typology	Minimum Attachment number	Maximum Attachment number	Status	Attachment number	Title	Description	Actions
Statement of bank details (for scholarships holders only)	0	1	🟡	0			Upload attachment
Fiscal code	1	1	🔴	0			Upload attachment

Back Continue

you can download the bank details form (only for scholarships holders) and upload the file completed.



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Registration

This page displays the data entered during the registration process. If all data are correct, you can print the MAV slip (pre-printed payment slip) by clicking on the button below. Registration is not complete until payment is received. If the data you have entered are correct, the Student Services Office will email you the confirmation of registration within 7 days of payment. Students with a foreign study title only are requested to print the application form and take it to the Student Services Office together with the graduation certificate within the due date.

Welcome to Insubria!

Registration data	
Academic Year	2016
Faculty	DIPARTIMENTO DI DIRITTO, ECONOMIA E CULTURE
Study title typology	Dottorato di ricerca
Study program typology	PhD program
Application typology	STANDARD REGISTRATION
Study program	DIRITTO E SCIENZE UMANE
Study Program Typology	DIRITTO E SCIENZE UMANE XXXII

[Proceed with new registration](#)

[Print application](#)

[Print MAV form](#)



you can print MAV form.
Registration is not complete until payment is received



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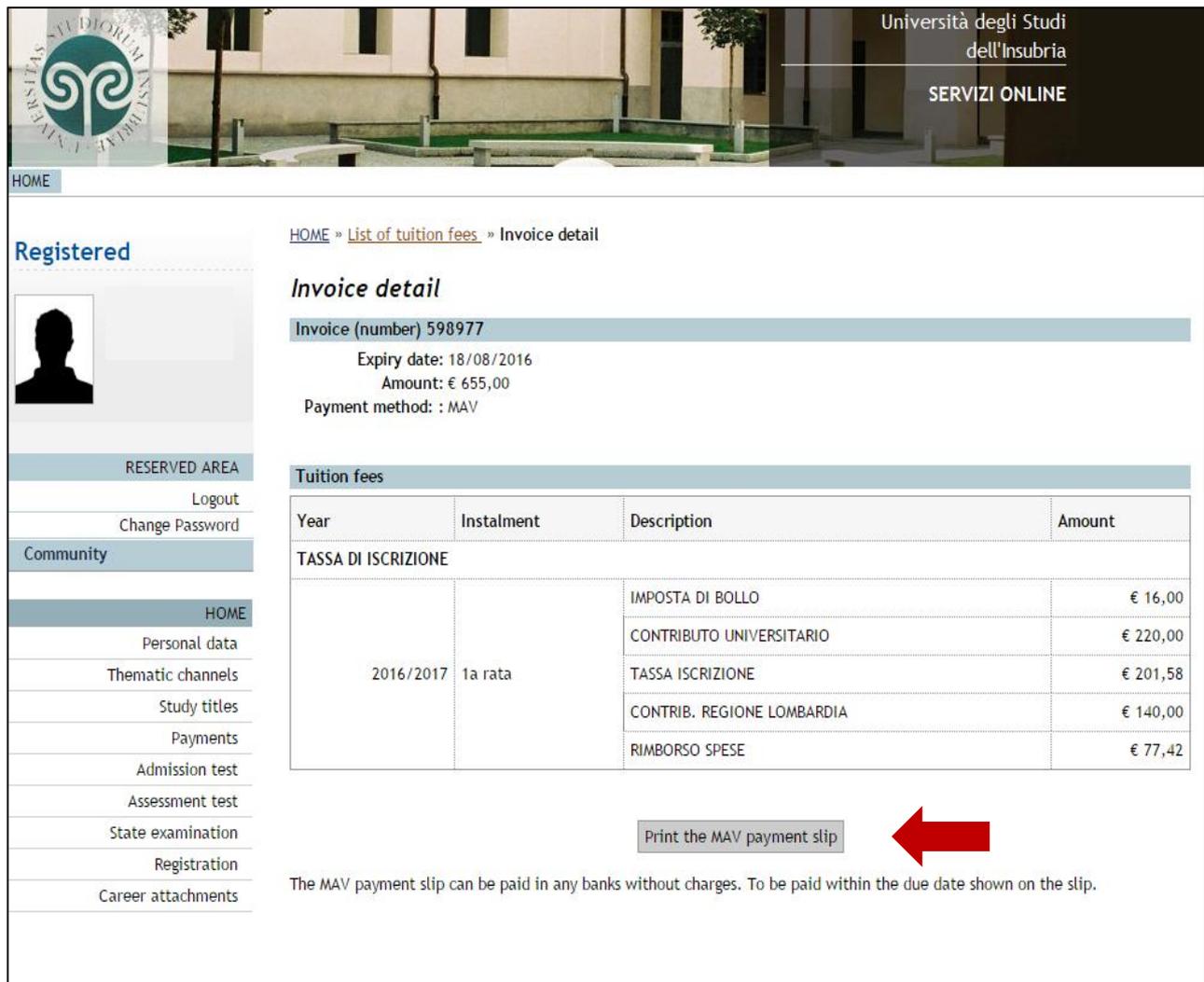
List of tuition fees

This page displays the list of tuition fees and their amount. Click on the invoice number to print the MAV slip necessary for payment. Payments are displayed within 5 calendar days from payment of the MAV slip.

Invoice	MAV payment slip identification code	Year	Description	Expiry date	Amount	Status
Payments not received			Matriculation number - Corso di Laurea - SCIENZE DELLA MEDIAZIONE INTERLINGUISTICA E INTERCULTURALE			
598977	00000000000000598977	16/17	TASSA DI ISCRIZIONE	18/08/2016	€ 655,00	



click on the invoice number to print the Mav slip necessary for payments.



HOME » [List of tuition fees](#) » Invoice detail

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Invoice detail

Invoice (number) 598977
Expiry date: 18/08/2016
Amount: € 655,00
Payment method: : MAV

Tuition fees

Year	Instalment	Description	Amount
2016/2017	1a rata	IMPOSTA DI BOLLO	€ 16,00
		CONTRIBUTO UNIVERSITARIO	€ 220,00
		TASSA ISCRIZIONE	€ 201,58
		CONTRIB. REGIONE LOMBARDIA	€ 140,00
		RIMBORSO SPESE	€ 77,42

[Print the MAV payment slip](#)

The MAV payment slip can be paid in any banks without charges. To be paid within the due date shown on the slip.

the MAV payment slip can be paid in any banks without charges. To be paid within the due date shown on the slip and upload the file completed.

You'll have to send to the Office of Postgraduate Education (post.lauream@uninsubria.it) or fax 0332/219059, in order to perfect the registration within the deadlines set, the question, signed and the certification of payment of the registration payment.

Foreign candidates must submit the Degree diploma legally translated into Italian and legalized and the Declaration of value or Diploma Supplement upon matriculation. Candidates who cannot submit the documents in time are provisionally admitted.

Foreign candidates can anticipate the required documents by mail (post.lauream@uninsubria.it) and deliver the originals when they obtain the entry visa.



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