



## **FAQ – Tuition Fees and Payments**

The FAQs provide a concise support tool for students. For complete and official information, please refer to the Student Contribution Regulations for the academic year 2025/2026.

### **1. What does the tuition fee consist of?**

The tuition fee consists of two parts:

- **Registration Fee:** € 156.00 (first installment)
- **Tuition Fee:** second installment, calculated based on country of origin and study program area.

### **2. How and when do I have to pay the tuition fees?**

Tuition fees must be paid in two installments:

- **Deposit** by December
- **Balance** by May

If the total fee is  $\leq$  €400, it must be paid in a single payment by December 19, 2025.

If the fee is  $>$  €400, payment is split as follows:

- **30% deposit by December 19, 2025**
- **70% balance by May 29, 2026**

**Exceptions** for students enrolling in Master's degree programs with free access after December 19, 2025:

- Deposit by March 31, 2026
- Balance by May 29, 2026

### **3. What is included in the registration fee of €156.00?**

It includes:

- Regional tax: € 140.00
- Stamp duty: € 16.00

### **4. How is the tuition fee calculated?**

For international students with foreign citizenship and income/property abroad, tuition is a fixed flat rate based on:

- Country of origin (divided into 3 economic groups)
- Area coefficient (K) based on the degree program chosen

### **5. What are the country groups and corresponding fees?**

Country Group	Base Fee (€)	K=1.0	K=1.1	K=1.2
Table 1 (poor or developing countries)	200	200	220	240
Table 2	700	700	770	840
Table 3	3,300	3,300	3,630	3,960



**6. What does the area coefficient (K) mean?**

The coefficient depends on the degree program:

- Area A (e.g., Medicine, Engineering):  $K = 1.2$
- Area B (e.g., Science, Law):  $K = 1.1$
- Area C (e.g., Humanities):  $K = 1.0$

**7. What happens if I exceed the normal duration of my degree program?**

If you become a “non-regular student” (out-of-course), your tuition fee will increase.

**8. What are the penalties for late payment?**

- €50 if payment is made within 30 days after the deadline
- €100 if delayed by more than 30 days

**9. What is the ISEE Parificato and how do I apply?**

The ISEE Parificato is an economic indicator for foreign students needed to apply for regional scholarships, standard-rate accommodation, or merit college admission.

To apply:

- Contact a CAF office listed on the University website
- Provide original documents (household composition, income, real estate, and movable assets for 2023)
- Documents must be translated into Italian and legalized by Italian diplomatic or consular authorities abroad

To find out which documents you need to bring, we recommend contacting the CAF office listed on the university's website.

**10. Can I request a refund of the regional tax?**

Yes, in these cases:

- Students who re-enroll for 2025/2026 but graduate during the extraordinary session of 2024/2025, with refund request within 30 days of graduation
- Students who failed to complete registration and whose enrollment was canceled
- Students with double enrollment (refund by the university of the second enrollment)

***Note: The stamp duty (€16) is non-refundable.***

**11. Are there other refund cases?**

Yes, for:

- Duplicate payments
- Tuition recalculations
- Reduction for CIMEA certificates (comparability €150, verification €65) required for enrollment; reduction cannot exceed the tuition fee owed and does not apply if exempt.

**12. How do I request a refund?**

- Fill out the refund request form
- Attach a valid ID and payment receipts or certificates
- Activate banking services on your Carta Ateneo (required for refunds)



### **13. How can I make a payment?**

All payments must be made via **PagoPA**, the official electronic payment system:

- Via University website or app
- Through authorized banks and PSPs with CBILL or PagoPA logos
- At bank branches, ATMs, tabaccherias, post offices
- Payment notices must be printed from “Segreterie Studenti – Servizi Web” on the University homepage
- Keep all payment receipts during your studies

### **14. How do I receive payments (scholarships, refunds)?**

Activate the banking function of your **Carta Ateneo** at Banca Popolare di Sondrio:

- Visit a bank branch (online activation not available)
- Enter your IBAN in “Segreterie Studenti – Servizi Web”
- A detailed guide is available on the University website